



EARLY CHILDHOOD REGISTRATION WINTER / SPRING 2019

CLASS OFFERINGS

MONDAYS

- Beginning Voice 3:45-4:30 pm
- Beginning Voice 4:30-5:15 pm
- Beginning Piano I 4:30-5:15 pm
- Beginning Piano II 5:15-6:00 pm

TUESDAYS

- Little Notes* 9:30-10:15 am
- Beginning Piano I 3:45-4:30 pm
- Beginning Guitar 3:45-4:30 pm
- Beginning Piano I 4:30-5:15 pm
- Beginning Guitar 4:30-5:15 pm
- Beginning Piano II 5:15-6:00 pm
- Beginning Ukulele 5:15-6:00 pm

WEDNESDAYS

- Little Notes* 9:30-10:15 am
- Music & Movement* 3:45-4:30 pm
- Beginning Guitar 3:45-4:30 pm
- Beginning Strings I 3:45-4:30 pm
- Music & Movement* 4:30-5:15 pm
- Beginning Strings II 4:30-5:15 pm
- Beginning Drums 4:30-5:15 pm
- Beginning Flute 4:30-5:15 pm
- Instrument Exploration 5:15-6:00 pm

THURSDAYS

- Little Notes* 10:30-11:15 am
- Beginning Piano I 3:45-4:30 pm
- Music & Movement* 3:45-4:30 pm
- Beginning Piano II 4:30-5:15 pm
- Instrument Exploration 4:30-5:15 pm
- Beginning Piano I 5:15-6:00 pm

SATURDAYS

- Little Notes* 8:30-9:15 am
- Beginning Strings I 9:00-9:45 am
- Beginning Piano I 9:15-10:00 am
- Little Notes* 9:15-10:00 am
- Beginning Strings II 9:45-10:30 am
- Beginning Piano II 10:00-10:45 am
- Beginning Piano I 10:45-11:30 am
- Beginning Strings II 1:00-1:45 pm
- Music & Movement* 2:00-2:45 pm
- Beginning Guitar 2:00-2:45 pm
- Beginning Guitar 2:45-3:30 pm

*Caregiver/Child Class

CLASS SELECTION

Sibling Discount: 50% tuition reduction for the second child. Registration Fee: A \$10.00 fee has been added to each class cost.

1. _____ STUDENT NAME	2. _____ STUDENT NAME	3. _____ STUDENT NAME
_____	_____	_____
CLASS SELECTION #1 (TOP CHOICE)	CLASS SELECTION #1 (TOP CHOICE)	CLASS SELECTION #1 (TOP CHOICE)
_____	_____	_____
CLASS SELECTION #2 (IF #1 IS NOT AVAILABLE)	CLASS SELECTION #2 (IF #1 IS NOT AVAILABLE)	CLASS SELECTION #2 (IF #1 IS NOT AVAILABLE)

Enrollment Ages: Little Notes* (5-35 months) Beginning Piano, Guitar, Drums, Strings, Voice (4-7 yrs)
 Music & Movement* (3-4 yrs) Instrument Exploration (4-7 yrs)
 Beginning Flute, Ukulele (5-7 yrs)

Music Therapy: We also offer Music Therapy services for all ages.
 Please contact the Early Childhood Director for more details

PAYMENT OPTIONS

I am Applying for Reduced Tuition

Prices for Early Childhood Classes: Choose one.

OPTION 1: Winter/Spring 2019 Semester Price \$400.00 (16 WEEKS) Instrument Rental (if needed): \$50.00 per 16-week session
Direct Debit is available for all payment plans. Outstanding account balances must be paid in full at the time of pre-registration.

Please make checks payable to: Community Music Center of Boston, or pay by credit card:

NAME (please print name as it appears on credit card)	CREDIT CARD NUMBER	EXPIRATION DATE
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Give an additional gift to support scholarships, School Outreach, Music Therapy and other community-based programs.

\$25 \$50 \$100 \$250 Other \$ _____ Total Payment Amount: \$ _____

Contact: Samantha Gambaccini, Early Childhood Director (617) 482-7494 x48 or gambaccini@cmcb.org



STUDENT AND HOUSEHOLD POLICIES

Timeliness & Attendance

Students are expected to consistently attend all lessons and classes. If a student must miss a lesson or class due to illness or emergency, the instructor or Front Office must be notified immediately. Adult students and household heads are financially responsible for ALL scheduled lessons/classes for the year, regardless of absence and/or cancellation. School cancellations will be posted on our website, or you may call CMCB to check on the class status.

For Private Lessons: One make-up lesson per semester may be granted to private students for missed lessons due to illness, family emergency and, school cancellations. Make-up lessons will be scheduled at the end of each semester during make-up week.

Early Childhood Classes: In the event that a class is canceled due to weather, teacher illness, or emergency school closing, we will make an effort to reschedule the class during make-up week at the end of the semester. If we are unable to do so, the class will not be refunded or rescheduled. The Early Childhood program does not make up student absences.

Account

Students and households may choose from four payment options: payment in full, payment in two installments, payment in four installments, or monthly payment. Those preferring monthly payment must speak with the Registrar or Assistant Registrar about our direct debit program. Tuition payments must be made on time to avoid suspension of lessons and/or classes.

Termination

Student and household heads must notify the Registrar of any decision to discontinue lessons/classes, and are financially responsible for all lessons/classes up until the date of office notification.

Make-ups & Refunds

Refunds will not be issued for registration fees or the first four lessons/classes. If you wish to cancel after the first four lessons/classes, tuition will be pro-rated to the date of cancellation. If private instructor is absent the lesson will either be made up at a mutually agreed upon day and time with the instructor or student account will be credited.

Inclement Weather and Snow Closings

Announcement and school closures will be posted on our website and social media.

Conduct, Children & Waiting Areas

Our space is shared by our CMCB community, and everyone's care of the premises is important. Destruction of CMCB property will not be tolerated and will result in immediate dismissal. Misbehavior, including unruly behavior, use of profane language, or disruption of CMCB activities will result in immediate dismissal. No food or beverages are allowed in the studios. Smoking on CMCB premises is strictly prohibited. Cell phones and electronic devices must be silent or turned off when you are in Allen Hall.

Young children must be accompanied at all times by an adult. CMCB does not assume responsibility for unattended children.

All students and families are welcome to use the library and front lobby while awaiting lessons and classes. CMCB does not assume responsibility for any unattended belongings.

EARLY CHILDHOOD / ELEMENTARY MUSIC PROGRAM

Enrollment

Students must be the minimum age required (4 or 5, depending) by the first class date of the session in order to enroll in Beginning Instrument classes. Little Notes, Music & Movement, and Instrument Exploration students must be turning the minimum age within the first four classes of the session in order to enroll. Please refer to specific age requirements by instrument on our Class Offerings page.

Waiting Lists

When a class is filled, families will be called and given the option of being placed on a waiting list. If a spot opens, the family at the top of the list will have an opportunity to join the class. If there is a high demand for a class, a new class may be added.

Low Enrollment

A decision to cancel a class due to low enrollment is made three working days before a class begins. In some cases we will run a class with low enrollment. If a class is cancelled, families will be given the choice of enrolling in another class or receiving a full refund.

FINANCIAL ASSISTANCE

Reduced tuition may be available in some circumstances. You may obtain an Application for Reduced Tuition from the front office. Students receiving reduced tuition are not eligible for other discounts.

TEACHING HOURS

Teaching hours September–June are as follows:

Monday: 2–7 pm
Tuesday–Thursday: 9 am–9 pm
Friday: 2–7 pm
Saturday: 8 am–5 pm
